THE **GSIL REGISTRY**

WHAT IS THE GSIL REGISTRY:

The GSIL REGISTRY is a listing of attendant care workers, current or applying, who are looking for additional hours, temporary or permanent, in the state of NH, to fill their schedules.

The GSIL REGISTRY is a *fast* and *easy* way for GSIL consumers and coordinators to find attendant care workers when they are in need of help. The GSIL REGISTRY is posted on our website, it is safe, password protected, easy to use and it's free!

WHO CAN BE LISTED ON THE GSIL REGISTRY:

We list qualifying current/former GSIL workers and qualifying applicants.

WHAT IS POSTED ON THE GSIL REGISTRY:

- **Status notification:** Denotes if you are a current GSIL worker or not a current GSIL worker
- **Name**: First and Last
- **Contact information**: Email address and/or phone numbers
- **Regular Availability**: The open hours you are trying to fill
- **Temporary Availability Dates**: Dates of temporary availability
- **Temporary Availability Hours**: Days and hours of temporary availability
- **Travel area**: Where you are willing to travel to for shifts
- **Work experience**: What your experience/skill level is
- **Work preferences**: We list any preferences you might have: i.e. non-smoking household, no pets, no heavy lifting, gender preference, available for one city only or any other preferences

The following is a sample of what a registry listing looks like:

Current GSIL Worker	Not a GSIL Worker	Name	Email	Phone Number	Regular Availability Days & Hours	Temporary Availability Dates	Temporary Availability Hours	Live-In Y/N	Resp ite Y/N	Towns Available to Work In	Most Recent Update	Notes: PC=Personal Care HM=Homemaking INS=Insured for Transport LR=Lifting Restrictions
X		John Smith	email@aol.com	Phone number here	Mon thru Fri 6am to 3pm	5-15-17 to 6-30-17	7 days 4pm to 11pm	N	N	Manchester and 30 minutes	4/2/2017	10 years PC exp., Hoyer exp., cath care, HM, INS, no restrictions

HOW THE GSIL REGISTRY WORKS:

Once someone's information is posted on the GSIL REGISTRY, their information is available to GSIL consumers and coordinators via our website at www.gsil.org A GSIL consumer, coordinator or manager searching for an attendant care worker must enter their password, pick the county they want to look at (the GSIL REGISTRY is divided by county so that it is area specific) and can then view the listings. If they find a worker/applicant that closely matches what they are looking for, they call that person directly to discuss. If the worker/applicant is interested in the position, an interview is set up.

IMPORTANT INFORMATION YOU NEED TO KNOW ABOUT THE GSIL REGISTRY

➢ **PASSWORD PROTECTED:** The GSIL REGISTRY is password protected and not available to the public. This registry is for GSIL consumers, GSIL coordinators and GSIL management.

➢ **UPDATES:** We ask that anyone posting their information on the GSIL REGISTRY keep their information current - it can be very frustrating (to those who are looking for an attendant care worker) when the information on the GSIL Registry is not accurate. If your information is listed, notify us of any changes as soon as possible. We do monthly updates. If you do not respond to an update, we will remove your information from the GSIL Registry.

➢ **QUALIFYING POSTS**: GSIL reserves the right to post qualifying current/former workers and applicants as well as to refrain from posting non-qualifying current/former workers and applicants.

➢ **ACCURACY:** We try to be as perfect as possible when adding information to the GSIL REGISTRY. If your information has been added to our registry and you have not had any response within two weeks, please call the recruitment coordinator to review your posted information.

HOW CAN I GET MY INFORMATION POSTED ON THE GSIL REGISTRY:

If you are a current GSIL worker, click here:
https://www.gsil.org/become-care-attendant/attendant-hub/submit-your-availability/

If you are a former worker or a new applicant, click here:
https://www.gsil.org/become-care-attendant/attendant-hub/pre-screening-application/

You can find these helpful resources by navigating to:
www.gsil.org > Become a Care Attendant > Attendant Hub

Or email mwhittemore@gsil.org or call Maureen at 603-410-6512 with your information.